

Criteria for Admission to the M.B.A. Program

Application requirements will include:

1. A baccalaureate degree from an accredited college or university.
2. A cumulative undergraduate grade point average of 2.50 or at least 2.75 in the last two years of their degree program.
3. Resume
4. Letter of application to the program. The letter of applications should address:
 - a. Career background with life experiences that have resulted based on the career decision.
 - b. Description of one's qualifications and preparation for a Master of Business Administration Degree.
5. Provide an acceptable writing sample. The writing piece needs to demonstrate the ability to meet college writing level standards. The sample should include:
 - a. Proper college level formatting.
 - b. Demonstrate the use of in-text citations.
 - c. Bibliography.
6. In conjunction with the application and registration process co-requisites may be required depending upon the actual baccalaureate degree received. If prospective MBA program students require co-requisites they must be completed in the first semester of program in order to continue the program. In a situation where a prospective MBA program student is taking co-requisites and masters level courses simultaneously with a course load over 9 credit hours (3 courses) they must petition the course overload policy if they wish to enroll in additional credit hours.

Degree Requirements

- Completion of thirty credits (38) at or above the 500 level.
- A maximum of one-fourth of the credit hours required (i.e., 9 credits) may be transferred from another college or university.
- Maintain a grade point average (GPA) of 3.0 or higher in the program of graduate study.
- Completion of the degree requirements within six (6) years of acceptance.
- Attend and participate in all graduate seminars or presentations as scheduled.
- Uphold and maintain academic honesty, personal responsibility, and professional integrity.