

STANDING ROCK PUBLIC TRANSPORTATION

APPLICATION FOR EMPLOYMENT

CHECKLIST

All documents listed below must be attached to application to be considered complete

- Completed Standing Rock Public Transit Job Application
- High School Diploma or Student Transcripts or GED Certificate (blacken out birth date and social security number)
- College transcript, if job description requires it (blacken out birth date and social security number)
- 3 current reference letters, 1 must be from a supervisor
- Certificate of Indian Blood (blacken out photo, birth date and social security number)
- Certification of Veterans Status (blacken out photo, birth date and social security number)



Sitting Bull College
9299 Highway 24
Fort Yates, ND 58538
(701) 854-8010

**STANDING ROCK PUBLIC TRANSIT
APPLICATION FOR EMPLOYMENT**

In compliance with federal and tribal equal opportunity laws, qualified applicants are considered for all position without regard to race, religion, sex, national origin, marital status, age, or the presence of non job related medical conditions or disability. Indian and Veterans preference in employment is considered by the Sitting Bull College Board of Trustees.

Position applying for: _____ Date of Application: _____

Name: _____
Last First Middle

Address: _____
Street/PO Box City State Zip Code

Telephone: (Home) _____ (Work) _____

Are you known by another name to employers, schools and references? () Yes () No

If yes, by what name(s)? _____

Were you previously employed at Sitting Bull College? () Yes () No

If yes, dates of employment and position held: _____

How did you learn of this position? _____

Do you wish to work: () Full-time () Part-time

If employed, when will you be available to work? _____

Are you claiming Indian or Veterans Preference? () Yes () No (if yes, submit documentation - blacken out birth dates and social security number)

EDUCATIONAL BACKGROUND

High School Name & Address: _____

Graduated: () Yes () No () GED

College or University/Address:

Trade School/Other/Address: _____ Field: _____ Graduated () Yes () No

EMPLOYMENT EXPERIENCE

Please complete the following for each job that you held, starting with your present or most recent job. It is very important that you complete all information requested in order for Sitting Bull College to be able to properly assess your job experience. Attach additional sheets if necessary.

Name of employer: _____ Supervisor: _____
Address: _____ Telephone: () _____
Job Title: _____ Salary: _____
Starting Date: _____ Ending Date: _____ Reason for leaving: _____
Were you subject to the Federal Motor Carrier Safety Administration: () Yes () No
Describe Duties:

Name of employer: _____ Supervisor: _____
Address: _____ Telephone: () _____
Job Title: _____ Salary: _____
Starting Date: _____ Ending Date: _____ Reason for leaving: _____
Were you subject to the Federal Motor Carrier Safety Administration: () Yes () No
Describe Duties:

Name of employer: _____ Supervisor: _____
Address: _____ Telephone: () _____
Job Title: _____ Salary: _____
Starting Date: _____ Ending Date: _____ Reason for leaving: _____
Were you subject to the Federal Motor Carrier Safety Administration: () Yes () No
Describe Duties:

REFERENCES

	Name	Occupation/Title	Address	Telephone #	Years Known
1.	<hr/>				
2.	<hr/>				
3.	<hr/>				

AGREEMENT

I certify that the answers given herein are true and complete to the best of my knowledge and hereby authorize designated Sitting Bull College staff to conduct follow-up consultation regarding my previous employment and other information as may be necessary in arriving at an employment decision. I understand that if I am offered a position with Sitting Bull College that I will be subject to pre-employment and random drug testing, a criminal records and motor vehicle background check. I hereby release the Sitting Bull College Board of Trustees and their designated staff from all liability for other employees or individual response to inquire in connection with this application for employment. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Applicant Signature

Date

Applications may be delivered or mailed to:
Sitting Bull College
Att: Personnel Office
9299 Highway 24
Fort Yates, ND 58538

For questions regarding the Transportation Program jobs please call the Transit Director at (701) 854-8090.