EMPLOYMENT OPPORTUNITIES

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Closing Date:	**Until Filled**
Position Title:	Nest Teacher/Provider
Location:	Family Support Center
	Sitting Bull College
	Fort Yates ND
Salary:	Administrative Level II
	($35,200-$42,200)
Supervision:	Nest Director

Summary of Work: The Nest Teacher/Provider is responsible for caring for the infants and toddlers, as well as preschoolers and school-age children, in a Lakota/Dakota Immersion learning environment. This includes responsibilities such as feeding, diapering, nurturing (holding, soothing when upset), and providing appropriate learning activities for the different age groups, interacting with children in the Lakota/Dakota language 33%-100% of each day. The Teacher/Provider will be required to provide lesson plans that maintain goals and objectives provided by the curriculum in both Lakota/Dakota and English. The Teacher/Provider will be required to keep daily reports and sanitize their assigned room on a daily basis. The Teacher/Provider will be required to attend and/or successfully complete ongoing training toward certification in Lakota/Dakota, the Montessori model, English Language Learning, and other subjects as required by licensure and Nest grants.

DUTIES AND RESPONSIBILITIES:
1. Assist in the planning, engaging, and implementing the learning centers and daily activities by utilizing the space of your room and allow the infants and older children to explore and learn through hands on activities, providing guidance and direction in the Lakota/Dakota language.
2. Assist in setting up, maintaining, and supervising the learning centers, and preparing needed supplies and materials in both English and Lakota/Dakota, as warranted.
3. Provide opportunities for children to understand, acquire, and use bilingual verbal and non-verbal communication to convey their thoughts and feelings.
4. Provide a warm, nurturing, respectful, and safe environment for infants and older children to feel assured that you will provide and meet their emotional, physical, cognitive needs, as well as to prevent and reduce injuries both indoors and outside.
5. Provide a healthy environment to prevent illness by ensuring proper hygiene when handling infants, assisting toddlers and older children, and by sanitizing all toys and equipment on a daily/hourly basis.
6. During feeding times, providing caring and family-style feeding when feasible. Infants are held during bottle-feeding as needed in their schedule.
7. Provide and engaging and interactive learning environment by sitting with the infants and children on the floor, in the centers, and at their eye level.

8. Prepare the room for arrival of the infants/toddlers/older children and greet and touch base with each parent and/or guardian and child daily, when feasible. This includes parent feedback, information about the child's care, and other reports of communication.
9. Perform housekeeping, cleaning, and sanitizing duties as scheduled throughout the day and at the end of the day.
10. Supervise and assist infants/toddlers/older children with meals and cleanup.
11. Accurately complete and submit required daily, weekly, monthly, and as-needed forms for meal counts, cleaning, attendance, and other activities to supervisor in a timely manner.
12. Perform all of the above duties without supervision.
13. Maintain a professional attitude and loyalty to the Nest at all times.
14. Attend all staff meetings, required language and education trainings, annual required training, physicals, background checks, and conferences.

QUALIFICATIONS:
1. Must have Child Development Associate (CDA) Certification, Associates of Science in Early Childhood Education, or must be willing to attend child development classes/training (including West ED, CDA, or college) and if not already attained work toward an Associates Degree.
2. Ability to speak or learn to speak Lakota/Dakota as part of the Nest's Mentor-Apprentice program, and willingness to learn, continually practice, and promote Lakota/Dakota in the classroom setting with support of language mentors.
3. Previous experience speaking Lakota/Dakota, attending Dakota/Lakota Summer Institute (DLSI) training, or NAS 101 Ochethi Sakowin Language I desired.
4. Must have first aid certification and food handler's certification within 3 months of hire.
5. Submit a current physical exam including Mantoux (TB test).
6. Have reliable transportation and be available for occasional evening hours.
7. Must pass criminal record check at the Federal, State, and/or Tribal Level.

REQUIRED KNOWLEDGE SKILLS AND ABILITIES:
1. Must have the desire, patience, and caring nature to work with infants and toddlers.
2. Ability to communicate properly and effectively orally and in writing with parents, coworkers, and director.
3. Must have skills in patience, time management, and remain calm under pressure.
4. Must have the willingness to become increasingly fluent in Lakota/Dakota through formal training and informal learning.
5. Be able to work as a team and still work independently on daily tasks.
6. Be able to lift, push, and carry up to 40 lbs., sit on the floor for 30 minutes, and stand for one hour.
7. Have the visual and auditory perception to be aware of all children in your care.
8. Be able to work in different conditions such as noisy/quiet. Inside/outside, classroom/kitchen.
9. Be able to work without outside distraction such as events, personal issues, electronic devices, etc.

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New hires are subject to Federal, State, Tribal background checks and pre-employment drug/alcohol testing. AA * EEO * M * F * B Employer

Please submit: Cover letter, Resume, official transcripts, 3 current reference letters signed and dated (1 from immediate supervisor), certificate of Indian blood (if applicable), copy of Social Security Card & Valid driver's license & SBC Background check to:

Personnel Office Sitting Bull College 9299 HWY 24 Fort Yates, ND 58538 (701)854-8004

Any applicant not having the above documents enclosed will not be considered