



SITTING BULL COLLEGE 9299 HWY 24 FORT YATES, ND 58538

[www.sittingbull.edu](http://www.sittingbull.edu)

701.854.8000

## EMPLOYMENT OPPORTUNITIES

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**Closing Date:** Until Filled  
**POSITION TITLE:** Curriculum/Assessment Manager  
**LOCATION:** Family Support Center  
 Sitting Bull College  
 Fort Yates, ND  
**SALARY:** Administrative Level III  
 (\$36,600-\$41,600)  
**SUPERVISION:** Wichakini Project Director

### SUMMARY OF WORK:

To assume responsibility for instructional leadership in the Lakholiyapi Wahohpi and Wichakini Owayawa 3-6 and 6-9 classrooms.

### Duties and Responsibilities:

1. Oversee the implementation of curriculum in a 3-6 year old classrooms and a 6-9 year old classroom.
2. Assure uniformity in assessment, parent reporting, and academic standards.
3. Help Pre-Primary, Primary and Elementary Instructors develop activities objectives for the classroom.
4. Cross Lakota Language curriculum 3-6 year old and 6-9 year old classroom activities with ND Common Core State Standards.
5. Facilitate the monthly planning for introduction of new age appropriate activities into the classroom.
6. Serve as a resource for teachers, recommending workshops, speakers, programs, school observations, etc.
7. Coordinate regular book reviews with teachers on a regularly scheduled basis.
8. Conduct meetings and/or workshops with teachers to keep them informed of current trends/research in curriculum and instruction.
9. Make recommendations to project director regarding problems or concerns relating to pilot and implementation of curriculum.
10. Network with other curriculum leaders.
11. Other duties as assigned.

### Qualifications:

1. Master's Degree in Education preferred. Bachelor's Degree in Education required, Lakota Language/studies, curriculum or related field preferred.
2. 2. Previous experience in developing curriculum in the early childhood or elementary setting preferred.
3. 3. Previous successful experience as a teacher preferred.
4. 4. Knowledge of Lakota culture, language and the Standing Rock Indian Reservation.

5. Indian preference in employment will be considered with submission of Certificate Degree of Indian Blood (CDIB).
6. Must successfully pas a verified pre-employment drug test.
7. Must successfully pass a Child Care Background check.

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**New hires are subject to Tribal background check and pre-employment drug/alcohol testing. Must be drug and alcohol free. AA \* EEO \* M \* F \* B Employer**

**Please submit: Cover letter, Resume, official transcripts, 3 current reference letters signed and dated (1 from immediate supervisor), certificate of Indian blood (if applicable), copy of Social Security Card & Valid driver's license & SBC Background check to:**

Personnel Office Sitting Bull College 9299 HWY 24 Fort Yates, ND 58538 (701)854-8004

**Any applicant not having the above documents enclosed will not be considered**